

CURRICULUM VITAE

A. GENERAL INFORMATION

- | | |
|---|--|
| 1. Name: | IKUSIKA Damilola Esther |
| 2. Date and Place of Birth: | 10 th August, 1995 and Ondo |
| 3. Gender: | Female |
| 4. Nationality: | Nigerian |
| 5. State of Origin: | Osun |
| 6. Local Government of Area: | Ifetedo |
| 7. Marital Status: | Married |
| 8. Names and Ages of Children: | AWODIPE David Kayode 3years
AWODIPE Mercy DEBORAH 1month |
| 9. Name and Relationship of
Next of Kin with Telephone Number: | IKUSIKA Temitope, Sister
09160314661 |
| 10. Permanent Address: | Behinde Oroki Grammar School
Agunbelewo Osogbo |
| 11. E-mail Address: | estherdamilola555@gmail.com |
| 12. Cell Phone Number: | 08137932759 |
| 13. College/faculty/Unit: | Health Services |
| 14. Department: | Health Centre |
| 15. Position on First Appointment With the
University: | Support staff |
| 16. Present Position and Salary: | Confidential secretary I/CONU
NASS 7 |
| 17. Date of Present Position (Promotion/Regarding): | 5 TH January, 2026 |
| 18. Is your appointment confirmed? | No |
| 19. If No, why Not? | NA |
| 20. Date of confirmation of Appointment: | Not Applicable |

B. EDUCATIONAL BACKGROUND

1. Educational Institutions attended with Dates:

- | | | |
|-------|---|-----------------|
| (i) | Kwara State University, Malete | (2021- In view) |
| (ii) | Niger Delta University, Bayelsa | 2014-2018 |
| (iii) | Federal Polytechnic, Ede | 2011-2013 |
| (iv) | Grace of God International Group of School,
Oloruntele, Ondo | 2012 |

2. Academic and Professional Qualifications with Dates:

- | | | |
|-----|---------------------|---------|
| (i) | Masters in Business | In view |
|-----|---------------------|---------|

(ii)	Bachelor of Science in Education (B.Sc.Ed)	2018 (Second Class Upper)	
(iii)	National Diploma	2013(Lower credit)	
(iv)	National Business and Technical Examination Board, Nigeria (NABTEB)	2012	
(v)	Certificate of Competence (Commercial and Vocational Education)	2011	
3. Other Relevant Qualifications:			
i.	Certificate of Participation, National Youth Service Corps (NYSC)	2024	
ii.	Fenak College of Management Computer and Secretarial Studies 2011- Dec 2011	June	
4. Honours, Awards and Distinctions:			
5. Research Fellowship with Dates:			
C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM			
i.	T AND D Block Industry, Ondo Tony Gbenga Pele, ife Road Ondo 014	2011-2	
ii.	Independence National Electoral Commission (INEC) Alagbaka Akure	2014-	
	2015		
D. WORK EXPERIENCE IN OTHER UNIVERSITIES		Nil	
E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY			
i.	Osun State University (Health Centre)	2024	
ii.	Osun State university (DVC A&D (NYSC))	2020	
F. CO-CURRICULAR PROFESSIONAL EXPERIENCE		Nil	
G. MEMBERSHIP OR PROFESSIONAL BODIES			
i.	Association of Business Educators of Nigeria	2014	
ii.	Chartered Institute of Professional Secretarial Staff of Nigeria	2025	
H. SERVICE:			
(i)	University	NIL	
(ii)	Community	NIL	
(iii)	National	NYSC	
(Viii)	International	NIL	
I PUBLICATIONS (if any)		NIL	

J. CONFERENCES ATTENDED

- i. 4th Registry Annual Lecture of Osun State University, Osogbo
Theme: The Human Touch: Driving University Excellence
through Interpersonal Mastery 28th
August, 2025
- ii. LAUTECH 11th Registry Discourse
Theme: Navigating the Future of University Administration;
Emerging Trends, Complexity and Excellence. Held Ladoke
Akintola University Ogbomoso, Oyo State 14th May, 20
25
- iii. Annual Workshop for Confidential Secretaries
Titled: The Significance of Maintaining Confidentiality and
Discretion in Secretarial Duties. Held at Osun State University
Main campus, Osogbo. 4th September, 20
24
- iv. 3rd Registry Annual Lecture of Osun State University, Osogbo
Theme: The Roles of all Stakeholders in University Administration
in the 21st Century 28th August, 2024

K. EXTRA-CURRICULAR ACTIVITIES

Baking, catering and
Decoration

L. ANY OTHER RELEVANT INFORMATION

NIL

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE

As a Confidential secretary in the University Health Center, I have transformed fragmented, paper-heavy systems into streamlined, data-driven operations and institutional knowledge across the campus community. I am ready to work and learn towards the success of the institution, and ready to turn everyday tasks into strategic impact.

N. REFEREES:

DR. ADEMOLA O. ODENIYI

Director, UHS

Osun State University Health Services, Osogbo
08035850996

Dr. Ganiyu. A SANUSI.

Medical Officer I

Osun State University Health Services, Osogbo
07030987445

Mr. Isaac A.OYELAMI

Chief Health Record Officer

Osun State University

Osogbo Campus

08037439270

IKUSIKA DAMILOLA ESTHER

STAFF NAME

.....

SIGNATURE

.....

DATE

CURRICULUM VITAE

A. GENERAL INFORMATION

- | | |
|---|--|
| 1. Name: | KAREEM Akanni Raheem |
| 2. Date and Place of Birth: | 26 th December, 1974 and Osun |
| 3. Gender: | Male |
| 4. Nationality: | Nigerian |
| 5. State of Origin: | Osun |
| 6. Local Government of Area: | Oriade |
| 7. Marital Status: | Married |
| 8. Names and Ages of Children: | Taiwo and Kehinde 9 years |
| 9. Name and Relationship of
Next of Kin with Telephone Number: | Mrs Esther Kareem : Wife
08066513702 |
| 10. Permanent Address: | C/O MFM South west Region 51 ,Ogo-
Oluwa Area, Osogbo |
| 11. E-mail Address: | raheem.kareem@uniosun.edu.ng |
| 12. Cell Phone Number: | 08132985866 |
| 13. College/faculty/Unit: | Health Services |
| 14. Department: | Registry |

15. Position on First Appointment With the University:	Office Assistant
16. Present Position and Salary:	Supervisor CONUNASS 5 Step 7
17. Date of Present Position (Promotion/Regarding):	1 st October, 2020
18. Is your appointment confirmed?	Yes
19. If No, why Not?	Confirmed
20. Date of confirmation of Appointment:	29 th December, 2010

B. EDUCATIONAL BACKGROUND

1. Educational Institutions attended with Dates:

- | | | |
|------|---------------------------------|-----------|
| (i) | Osun State University , Osogbo. | 2018-2023 |
| (ii) | Moba Grammar School, Otun Ekiti | 1989-1990 |

2. Academic and Professional Qualifications with Dates:

- | | | |
|-------|---|-------------|
| (i) | Bachelor of Science in Industrial Relations and Personnel Management 2023 | |
| (ii) | Moba Grammar School, Otun-Ekiti | WASC |
| (iii) | National Examination Council | (NECO) 2016 |

3 Other Relevant Qualifications: NIL

4 Honours, Awards and Distinctions: NIL

5 Research Fellowship with Dates: NIL

C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM

Federal Ministry of Environment, Department of forestry Ayetoro, Osogbo Osun State, (General Duty post). During poverty alleviation programme (P.A.P) from year 2000-2001

D. WORK EXPERIENCE IN OTHER UNIVERSITIES

NIL

E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY

Office assistant:	2007-2011
Senior office assistant:	2011-2014
Head office assistant:	2014-2016

Caretaker
Supervisor

2017-2020
2020-till date

F. CO-CURRICULAR PROFESSIONAL EXPERIENCE

NIL

G. MEMBERSHIP OR PROFESSIONAL BODIES

NIL

H. SERVICE:

(i) University

NIL

(ii) Community

NIL

(iii) National

NIL

(Viii) International

NIL

I. PUBLICATIONS (if any)

NIL

J. CONFERENCES ATTENDED

(1) Osun State specialize in house training program on fire prevention, safety and management 2012

(11) Advance Digital Appreciation Programme for Tertiary Institutions (ADAPTI) 2018

(111) A five days workshop on improving registry administration in organization at administrative staff college of Nigeria (ASCON), Topo, Badagry Lagos, Nigeria. 2018.

(iv) Building a Dynamic University Registry in a Changing World. 2021

K. EXTRA-CURRICULAR ACTIVITIES

Reading and listening to good music

L. ANY OTHER RELEVANT INFORMATION

NIL

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE

NIL

N. REFEREES:

DR. ADEMOLA O. ODENIYI

Director, University Health Services
Osun State University, Osogbo
08035850996

Mr.OYELAMI ISAAC. A

Osun State University Health Services, Osogbo
Chief Health Records Officer
08037439270

DR. SANUSI G.A

Medical Officer I

Osun State University Health Services, Osogbo
070309874445

KAREEM AKANNI RAHEEM
STAFF NAME

.....
SIGNATURE

.....
DATE



OSUN STATE UNIVERSITY, OSOGBO
University Health Centre, Osogbo
Internal Memorandum

From: Director, University Health Services

To: Registrar

Ref:

Date: 28TH January, 2025

RE: SUBMISSION OF APPLICATION LETTER

The above subject refer please Ma,

Kindly find the under listed names of applicant from the Directorate of University Health Services for further processing.

- IKUSIKA DAMILOLA ESTHER
- KAREEM AKANNI RAHEEM
- AKINLOYE KAFAYAT OLAWUNMI
- AROWOLO RACHEAL TOLULOPE
- OLOFINBIYI OLUWAKEMI OLUFUNKE
- POOPOLA AYOMBAMI. R
- OYEBIMPE OMOLOLA
- ABIALA BUSAYO ODUBOWALE
- ADESHINA BARAKAT ODUNAYO
- ADEBOYE TOMILOLA OYENIKE
- ISIAQ NAFISAT KEMISOLA
- AKINTOLA TOLULOPE GRACE
- ADEBOYE ADEBOLA DEBORAH
- OYEHAN OLUWAFUNMILAYO VICTORIA
- OJO RUTH TOYIN
- BANKOLE KEMI RUTH
- KOLAWOLE AJARAT JUMOKE
- AJAYI MARIAM BIMBOLA
- ADELEKE FOLASHADE AJOKE

Thank you ma,

Dr. Ademola O.Odeniyi

Director, UHS

ademola.odeniyi@uniosun.edu.ng

CURRICULUM VITAE

A. GENERAL INFORMATION

1. Name:

SABEREDOWO, Adeola Taju

2. Date and Place of Birth:

5th March, 1979 and Oyan

3. Gender:

Male

4. Nationality:	Nigerian
5. State of Origin:	Osun
6. Local Government of Area:	Odo-Otin
7. Marital Status:	Married
8. Names and Ages of Children:	Saberedowo Toyeeb 23 Saberedowo Tawwab 19 Saberedowo Taofeeqoh 16 Saberedowo ToheeroH 11
9. Name and Relationship of Next of Kin with Telephone Number:	Mrs Saberedowo Bunmi: Wife 08064851230
10. Permanent Address:	No 1,Kaya Bankole Street,Ijudun,Oso gbo
11. E-mail Address:	adeola.saberedowo@uniosun.edu.ng
12. Cell Phone Number:	08034454915
13. College/faculty/Unit:	Works, Maintenance and Physical Pla nning
14. Department:	Works, Maintenance and Physical Pla nning
15. Position on First Appointment With the University:	Driver/Mechanic
16. Present Position and Salary:	Driver/Mechanic CONUNASS 3/5
17. Date of Present Position (Promotion/Regrading):	20th October, 2021
18. Is your appointment confirmed?	Yes
19. If No, why Not?	Confirmed
20.Date of confirmation of Appointment:	6 th August,2024

B. EDUCATIONAL BACKGROUND

1. Educational Institutions attended with Dates:

- | | | |
|------|---------------------------------|------|
| (i) | Akinorun Grammar School, Ikirun | 1990 |
| (ii) | Okoyekola High School, Ijabe | 1988 |

2. Academic and Professional Qualifications with Dates:

- | | | |
|------|---|------|
| (i) | General Certificate of Education (GCE O'Level) | 1990 |
| (ii) | West African School Certificate Examination (WASCE) | 1988 |

2. Other Relevant Qualifications:

Federal Ministry of Labour & Productivity (Trade Test I)	2013
Federal Ministry of Labour & Productivity (Trade Test II)	2012
Federal Ministry of Labour & Productivity (Trade Test III)	2012
Mactay Improving Performance (Professional Selling Skills)	2010

3. Honours, Awards and Distinctions:

NIL

4. Research Fellowship with Dates:

NIL

C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM

1. Nigeria Brewery Plc, Alakia, Ibadan/Rauf Olaiya Nig. Ent., Osogbo	2009-2017
2. Gaskya Electro Medical Nig. Ltd. Amadu Bello way, Kaduna	1999
3. Niger Insurance PLC, Kaduna	1998
4. Syntec Nig. Ltd, Kaduna North, Kaduna	1997

D. WORK EXPERIENCE IN OTHER UNIVERSITIES

NIL

E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY

Osun State University Health Service as Ambulance Driver	2018- till date
--	-----------------

**F. CO-CURRICULAR PROFESSIONAL EXPERIENCE
NA****G. MEMBERSHIP OF PROFESSIONAL BODIES**

NIL

H. SERVICE:

(i) University	NIL
(ii) Community	NIL
(iii) National	NIL
(Viii) International	NIL

I. PUBLICATIONS (if any)

NIL

J. CONFERENCES ATTENDED

Osun State University Capacity Building Workshop for University Drivers	2019
Mactay Improving Performance (Professional Selling Skills)	2010

K. EXTRA-CURRICULAR ACTIVITIES

Reading and Running

L. ANY OTHER RELEVANT INFORMATION

NIL

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE

NIL

N. REFEREES:

DR. SANUSI, G.A

Medical Officer

Osun State University, Osogbo

07030987445

Mrs. Babatunde O.A

Osun State University Health Services, Osogbo

Chief Nursing Officer

08053458650

Mr Wale Yusuf

Fleet Officer

Osun State University, Osogbo

08077586473

SABEREDOW ADEOLA TAJU

STAFF NAME

.....
SIGNATURE

.....
DATE



OSUN STATE UNIVERSITY, OSOGBO
University Health Centre, Osogbo

Internal Memorandum

From: Supervisor	To: Registrar Thru: Director University Health Services
Ref: JS/PF/O34	Date: 16 th December, 2025

SUBMISSION OF CERTIFICATE AND LETTER OF EXCLUSION FROM NATIONAL YOUTH SERVICE CORPS (NYSC) FOR UPDATE OF RECCORDS.

I humbly write to submit my certificate and letter of exclusion from NYSC to update my records with the University.

Attached herewith are photocopy of the study approval by the University.

Thank you ma.

Kareem Akanni Raheem

08132985866

raheem.kareem@uniosun.edu.ng

CURRICULUM VITAE

A. GENERAL INFORMATION

21. Name:	AYODELE Bosede Ademake
22. Date and Place of Birth:	21 st March, 1971 and Modakeke
23. Gender:	Female
24. Nationality:	Nigerian
25. State of Origin:	Osun
26. Local Government of Area:	Ife East (Modakeke)
27. Marital Status:	Married
28. Names and Ages of Children:	AYODELE Toluwani 25years AYODELE Oladotun 22years AYODELE Daniel 16years AYODELE Oladotun (Son)
29. Name and Relationship of	
30. Next of Kin with Telephone Number:	08108450070
31. Permanent Address:	No 5 ifelodun street, ori-oke pure wa ter onward area Osogbo
32. E-mail Address:	akinayoposi@gmail.com
33. Cell Phone Number:	08062451175
34. College/faculty/Unit:	Health Services
35. Department:	Health Centre
36. Position on First Appointment With the University:	Senior Nursing Officer
37. Present Position and Salary:	Chief Nursing Officer /CONTISS 13
38. Date of Present Position (Promotion/Regarding):	1 st October, 2020
39. Is your appointment confirmed?	Yes

40.If No, why Not?

NA

41. Date of confirmation of Appointment:

Not Applicable

B. EDUCATIONAL BACKGROUND

1.Educational Institutions attended with Dates:

- | | | |
|-------|---|-----------|
| (i) | Osun state University, Osogbo | In View |
| (ii) | Ladoke Akintola University, Osogbmoso | 2014-2018 |
| (iii) | University College Hospital School of Midwifery | 1997-1998 |
| (iv) | Obafemi Aworolo University, Teaching Hospital | 1992-1995 |

2. Academic and Professional Qualifications with Dates:

- | | | |
|-------|--------------------------|---------------|
| (i) | Masters in Public Health | In view |
| (ii) | BNSC | 2018 (Credit) |
| (iii) | Registered Midwife | 1998 |
| (iv) | Registered Nurse | 1995 |

- | | | |
|-----|---------------------------------|------|
| (v) | West African School Certificate | 1989 |
|-----|---------------------------------|------|

3. Other Relevant Qualifications:

4. Honours, Awards and Distinctions:

5. Research Fellowship with Dates:

C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM

- | | | |
|------|---|--------------------|
| 2010 | Osun State Management Board | Sept. 2002- March |
| 2 | Life center maternity, Ikeja, Lagos State | Oct. 2001-July 200 |
| 01 | Daily Times of Nigeria Ltd, Lagos State | Oct. 1998-Sept. 20 |
| 7 | Holy Uriel Hospital, Sango Otta, Ogun State | Aug. 1996- Feb 199 |

D. WORK EXPERIENCE IN OTHER UNIVERSITIES

Nil

E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY

- | | | |
|----------|---|----------------------------------|
| ril 2015 | Osun state University (Health Centre) Ifetedo | Feb. 22 nd , 2010- Ap |
| ll date | Osun state university (Health centre) | April 2015- ti |

F. CO-CURRICULAR PROFESSIONAL EXPERIENCE

Nil

G. MEMBERSHIP OR PROFESSIONAL BODIES

Nursing and Midwifery Council of Nigeria

H. SERVICE:

(i) University	NIL
(ii) Community	NIL
(iii) National	NIL
(Viii) International	NIL

I. PUBLICATIONS (if any)

NIL

J. CONFERENCES ATTENDED

MCPDP (Mental Health)	2019
Mandatory continuing professional development programme	2018
Therapeutic communication: a critical analysis of nursing care services in Nigeria	
2016	
Mandatory	

K. EXTRA-CURRICULAR ACTIVITIES

travelling and reading

L. ANY OTHER RELEVANT INFORMATION

NIL

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE

As a Confidential secretary in the University Health Center, I have transformed fragmented, paper-heavy systems into streamlined, data-driven operations and institutional knowledge across the campus community. I am ready to work and learn towards the success of the institution, and ready to turn everyday tasks into strategic impact.

N. REFEREES:

DR. ADEMOLA O. ODENIYI

Director, UHS

Osun State University Health Services, Osogbo

08035850996

Dr. Ganiyu. A SANUSI.

Medical Officer I

Osun State University Health Services, Osogbo

07030987445

Mr. Isaac A.OYELAMI
Chief Health Record Officer
Osun State University
Osogbo Campus
08037439270

IKUSIKA DAMILOLA ESTHER
STAFF NAME

.....
SIGNATURE

.....
DATE

CURRICULUM VITAE

A. GENERAL INFORMATION

- | | |
|--------------------------------|------------------------------|
| 1. Name: | ADELEKE Olajumoke Sakirat |
| 2. Date and Place of Birth: | 5 th August, 1983 |
| 3. Gender: | Female |
| 4. Nationality: | Nigerian |
| 5. State of Origin: | Osun |
| 6. Local Government of Area: | Osogbo |
| 7. Marital Status: | Married |
| 8. Names and Ages of Children: | ADELEKE Faisat 16years |

	ADELEKE Aisat 13years
	ADELEKE Faidat 6years
9. Name and Relationship of	ADELEKE Faisat (Daughter)
10. Next of Kin with Telephone Number:	08053434726
11. Permanent Address:	Ifesowapo Street, Arogunmosa, Oke
	bale, Osogbo
12. E-mail Address:	adelekeolajumoke627@gmail.com
13. Cell Phone Number:	08060657364
14. College/faculty/Unit:	NIL
15. Department:	NIL
16. Position on First Appointment With the	NIL
University:	
17. Present Position and Salary:	NIL
18. Date of Present Position (Promotion/Regarding):	NIL
19. Is your appointment confirmed?	NIL
20. If No, why Not?	NIL
21. Date of confirmation of Appointment:	NIL

B. EDUCATIONAL BACKGROUND

1. Educational Institutions attended with Dates:

- | | | |
|-------|---|-----------|
| (i) | St. James Primary School "B" Owo-Ope Osogbo, Osun State | 1988-1993 |
| (ii) | St. Mark Commercial Grammar School, Osogbo, Osun State | 1993-1999 |
| (iii) | Ile Alpa Community Grammar School, Ilorin, Kwara | 1999-2000 |
| (iv) | National Examination | 2000 |
| (v) | The West African Examination Council | 2004 |
| (vi) | Osun State College of Technology Esa-Oke (OND) | 2002-2005 |

2. Academic and Professional Qualifications with Dates:

- | | | |
|-------|-------------------------------------|-----------|
| (i) | National Diploma in Accountancy | 2002-2005 |
| (ii) | Senior Secondary School Certificate | 2000 |
| (iii) | Senior Secondary School Certificate | 2004 |
| (iv) | Primary School Certificate | 1993 |

3. Other Relevant Qualifications: **NIL**

4. Honours, Awards and Distinctions: **NIL**

6. Research Fellowship with Dates:**NIL****C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM**

- i. SHIDIP Company Ogo-Oluwa Osogbo
- ii. NEPA, Area Control, Powerline Osogbo

2006-2007
2007-2009

Osun State University, Osogbo(Cleaner)

2022-Till date

D. WORK EXPERIENCE IN OTHER UNIVERSITIES Nil**E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY**

Osun state University (Health Centre) Osogbo (Cleaner)

2022-Till date

CO-CURRICULAR PROFESSIONAL EXPERIENCE

Nil

G. MEMBERSHIP OR PROFESSIONAL BODIES**NIL****H. SERVICE:**

- (i) University
- (ii) Community
- (iii) National
- (Viii) International

NIL
NIL
NIL

NIL

I. PUBLICATIONS (if any)

NIL

J. CONFERENCES ATTENDED**NIL****K. EXTRA-CURRICULAR ACTIVITIES**

Catering

L. ANY OTHER RELEVANT INFORMATION

NIL

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE**N. REFEREES:**

DR. RASAQ Wasiu Abiodun

Physiotherapy

Osun State University Teaching Hospital, Osogbo

08108113112

Mrs ADETUNJI Jelilat Adenike.

Nusing Officer

OHIS (Abere)

08039278907

Mrs. AWODPIE Damilola Esther

Confidential Secretary

Osun State University

Osogbo Campus

08137932759

ADELEKE OLAJUMOKE SAKIRAT

STAFF NAME

.....

SIGNATURE

.....

DATE