

CURRICULUM VITAE

A. PERSONAL INFORMATION

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|---|---|
| 1. Full Name: | OGUNDIPE John Idowu |
| 2. Date and Place of Birth: | 28th Nov., 1982, Erijiyan Ekiti |
| 3. Gender | Male |
| 4. Nationality | Nigerian |
| 5. State of Origin: | Osun |
| 6. Local Government Area: | Ejigbo |
| 7. Marital Status: | Married |
| 8. Names & ages of children: | OGUNDIPE James Ayobami - 14yrs
OGUNDIPE Joshua - 12yrs
OGUNDIPE Jeremiah - 9yrs
OGUNDIPE Toluwalase - 6yrs |
| 9. Name and Relationship of Next of Kin: | OGUNDIPE Oluwabunmi Theresa (wife)
07037419397 |
| 10. Permanent Home Address: | Ogo-Oluwa Community, off Awere
Road, Ologun Area, Owode, Ede. |
| 11. E-mail Address: | ogundipejohn2015@gmail.com |
| 12. Cell Phone Number: | 07035454735 |
| 13. College/Faculty/Unit | Faculty of Law |
| 14. Department: | Registry |
| 15. Position of First Appointment with
the University: | Library Assistant |
| 16. Present Position and Salary: | Assistant Registrar /CONTISS 9 ⁵ |
| 17. Date of Present Position: | 1 st October, 2022 |
| 18. Is your Appointment Confirmed: | Yes |
| 19. If No, Why Not: | N/A |
| 20. Date of Confirmation of Appointment: | 25th February 2015 |

B. EDUCATIONAL BACKGROUND

Institutions Attended with Dates

1. Educational Institutions Attended With Dates:

University of Ibadan, Ibadan, Nigeria	2002 – 2007
Erijiyan Community High School, Erijiyan, Ekiti State	1995 – 2001
Ojoto Girl's Secondary School, Anambra State, NYSC	2009-2010
Foremost Computer Institute	2010

2. Academic and Professional Qualification with Dates/Issuing Authority and Class of Degree/Grade Level must be indicated

B.Ed. Degree in Economics Education, Second Class Hons. (Lower Division)	2007
National Examination Council (NECO)	2000
Senior School Certificate (WAEC)	2001
Teachers Registration Council of Nigeria, Certificate of Registration	2018

3. Other Relevant Qualifications

N/A

4. Honors, Awards and Qualifications:

N/A

5. Research Fellowship With Dates

N/A

C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM (including names and addresses of employment)

- Ojoto Girl's Secondary School, Anambra State, NYSC
Post Held: Class Room Teacher 2009-2010
- Jesus Rebuild High School, Igbo Ogijo, Ikorodu Lagos State 2010
- Dekit Construction Company Ibadan Oyo State 2007- 2009

D. WORK EXPERIENCE IN OTHER UNIVERSITY (including names and addresses of employers)

N/A

E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY

i. College of Agriculture, Ejigbo Campus 2011 to 2015

- Library Assistant, College of Agriculture, Ejigbo Campus.

College of Humanities and Culture, Ikire Campus 2015

- Library Assistant, College of Humanities and Culture, Ikire Campus.

ii. College of Education Ipetu Ijesa Campus January 2016 to December, 17th 2018

- I served as Secretary to the Faculty of Education Academic Board, Ipetu-Ijesa Campus
- I served as Secretary to the Faculty of Education Review Panel, Ipetu-Ijesa Campus
- I served as Secretary to the Faculty of Education Researched Committee, Ipetu-Ijesa Campus
- I served as Secretary to the Faculty of Education Board of Examiners, Ipetu-Ijesa Campus
- I served as Secretary to the College Examination and Lecture Time Table Committee, College of Education, Ipetu-Ijesa Campus.
- I served as Secretary to the College Examination Malpractice Committee, College of Education, Ipetu-Ijesa Campus.
- I served as Secretary to the College Fact-Finding Committee on missing Answer Scripts, College of Education, Ipetu-Ijesa Campus.
- I served as Secretary to the College Investigation Panel on Cultism, College of Education, Ipetu-Ijesa Campus.

iii. Postgraduate College December, 2018 to March, 2024

- I served as Secretary to the Postgraduate Management Meeting Committee
- I served as Secretary to the Postgraduate Examination Malpractices Committee
- I served as Secretary to the Postgraduate Vetting Committee
- I served as Secretary to the Postgraduate Finance Committee
- I served as Secretary to the, Guide-Line Regulations on Examination Malpractices of the Postgraduate College Committee
- Assisting Deputy Registrar/ Secretary, Postgraduate College to prepare agenda and minutes to the Postgraduate Board Meeting
- Assisting Deputy Registrar/ Secretary, Postgraduate College to prepare agenda and minutes to the Postgraduate Executive Committee.
- Assisting Deputy Registrar/ Secretary, Postgraduate College to write Decision Extras of the Meetings.
- Assisting Deputy Registrar/ Secretary, Postgraduate College to write recommendation papers to the Senate Meeting.

iv. Faculty officer, Faculty of Law March 2024 till date

- Representing the Registrar at the Faculty of Law, Ifetedo Campus.
- Secretary, Faculty of Law Academic Board, Ifetedo Campus.
- Secretary, Faculty of Law Board of Studies, Ifetedo Campus.
- Secretary, Faculty of Law Management Committee, Ifetedo Campus.

- Secretary, Faculty of Law Review Panel, Ifetedo Campus.
- Secretary, Faculty of Law Board of Examiners, Ifetedo Campus.
- Secretary, Faculty of Law Research Committee, Ifetedo Campus.
- Writing report, memo and letter as may be directed by the Acting Dean.
- Conducting registration for new students at the beginning of every academic session for both Faculty of Law and Faculty of Liberal Studies, Ifetedo Campus.
- Providing adequate information about the institution to students and attending to their sundry requests.
- Participating in orientation programme for new students.
- Participating in activity in Matriculation and Convocation Ceremonies.
- I also attend to other official assignments given to me by the Dean.

F. CO-CURRICULAR PROFESSIONAL EXPERIENCE **N/A**

G. MEMBERSHIP OF PROFESSIONAL BODIES:

Member, Association of Nigerian University Professional Administrators (ANUPA)

H. SERVICE

i. University **N/A**

ii. Community
Given advised to the people and settle the matters that can cause conflict

iii. National **N/A**

iv. International **N/A**

I. PUBLICATIONS **N/A**

J. CONFERENCE ATTENDED(indicating titles of papers presented if any)

- Workshop organized by Association of Nigerian University Professional Administrators (ANUPA); Theme: The Place of ICT in 21st Century Administration: Applicability and Practicability held at Osun State University, Osogbo. Certificate of Participation (17th Oct., 2018).
- Workshop organized by the Digital Bridge Institute; International Centre for Information and Communications Technology Studies; Theme: Advanced Digital Appreciation Programme for Tertiary Institutions (ADAPTI) at Osun State University, Osogbo. (9th – 13th May, 2016).

- In-House Training Course on “Fire Prevention, Safety and Management” for Staff and Officers of Osun state University; Theme: Fire Prevention, Safety and Rescue: A Sustainable Catalyst for Institution Protection Against Fire Outbreak and Accidents. (May – June, 2016)
- Association of Nigerian University Professional Administrators (ANUPA) Annual National Conference, University of Lagos; Theme: Re-Engineering University Administration in an Era of Insecurity and Economic Recession. (27th – 30th Nov., 2016)
- Sensitization and Lectures for Security Personnel and Selected Staff Members, themed, “Bomb Threats and Bombing Trends in Our Society; Survival Strategies”. Osun State University, Osogbo. (15th July, 2016)
- Seminar organized by Corporate Human Resources Development Consultants; Theme: The use of Computer and ICT Tools for Effective Library and Information Services Delivery. (19th – 22nd August, 2014)
- Association of Nigerian University Professional Administrators (ANUPA) Annual National Conference, University of Abuja; (27th – 30th April, 2022)
- Exploring the Interplay between Leadership and Human Behavior: The Archway to Effective Administration (12th March, 2025).

K. EXTRA-CURRICULAR ACTIVITIES

Prayer and Reading

L. ANY OTHER RELEVANT INFORMATION

Nil

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE

N/A

John Idowu OGUNDIPE

STAFF NAME

SIGNATURE

DATE