

CURRICULUM VITAE

A. GENERAL INFORMATION

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| 1. Name: | Michael Ibukun FANIRAN |
| 2. Date and Place of Birth: | 15/09/1979, Odeomu, Osun State |
| 3. State of Origin: | Osun |
| 4. Local Government Area: | Ayedaade |
| 5. Marital Status: | Married |
| 6. Name and Relationship of Next of Kin: | Faniran, Felicia O, wife (07060593876) |
| 7. Permanent Contact Address: | Road F, No: F3, Mount Zion House,
Boluwaduro Estate, Ofatedo, Osogbo
Osun State. |
| 9. E-mail Address: | michael.faniran@uniosun.edu.ng |
| 10. Cell Phone Number: | 08039296087 |

B. EDUCATIONAL BACKGROUND

Educational Institutions Attended with Dates:

Osun State University, Osogbo	2016 – 2020
Osun State Polytechnic, Iree, Osun state	2004- 2006
Osun State Polytechnic, Iree, Osun state	2000- 2003
St Michael African Church Grammar School, Ode-Omu	1990 - 1996

Academic and Professional Qualifications with Dates

Certified National Accountant	2025
Osun State University, Osogbo (2 nd Class Upper)	2020
Higher National Diploma in Accountancy (Lower Credit)	2006
National Diploma in Accountancy (Lower Credit)	2003
General Certificate Examination	1996

C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM

Unified Tertiary Matriculation Examination (Proctor)	2021
Procter & Gamble Nig. Ibadan Plant (Purchasing Department)	2017-2009

D. WORK EXPERIENCE IN OSUN STATE UNIVERSITY

a) **College Accounts Officer (College of Agriculture)**

2009-2015

Responsibility:

- i. Preparation of monthly report
- ii. Advising provost on financial matters
- iii. Signatory to all accounts of the college
- iv. Keeping petty cash book
- v. Payment of casual labourer monthly allowance
- vi. Issuing school receipt to the student
- vii. Annual store taking in the college
- viii. Any other duties assigned by superior officer

b) **Budget and Expenditure Unit**

2015-2017

Responsibility:

- i. Keeping of fixed asset register
- ii. Preparation of payment voucher
- iii. Participation in the annual budget preparation for the University
- iv. Participation in the monthly returns
- v. Participation in the quarters returns

c) **Cash Officer**

2017-2018

Responsibility:

- i. Keeping of cheque books and receipt booklets
- ii. Writing of cheque after the approval of Vice-Chancellor
- iii. Maintaining both daily and monthly balances with the banks through the collection of bank statement and preparation of confirmation.
- iv. Relating with university bankers
- v. Relating with contractors
- vi. Issuing receipt for registration of contractors and staff for reconciliation at end of month
- vii. Preparation and payment of all deduction to FIRS and Osun State IRS e.g., VAT & WHT
- viii. Submission of confirmations of cheque to the banks

d) **Cash Book Mgt & Reconciliation and College Accounts Office (SET)**

2018

Responsibility: Cash Book Management and Reconciliation

- i. Preparation of monthly reconciliation
- ii. Casting of expenses/transaction in the cash book for reconciliation purpose
- iii. Preparation of journal voucher

Responsibility: College Accounts Office (SET)

- i. Preparation of monthly report
- ii. Advising provost on financial matters
- iii. Signatory to all accounts of the college
- iv. Keeping petty cash book
- v. Issuing school receipt to the student
- vi. Annual store taking in the college
- vii. Any other duties assigned by superior officer

e) Payroll Administration

2018- 2022

- i. Participate in salary preparation
- ii. Preparation of monthly pension schedule
- iii. Preparation of monthly PAYE schedule
- iv. Preparation monthly nominal roll

f) Cash Book Mgt & Reconciliation and College Accounts Office (SET) 2023 till date

Responsibility: Cash Book Management and Reconciliation

- iv. Preparation of monthly reconciliation
- v. Casting of expenses/transaction in the cash book for reconciliation purpose
- vi. Preparation of journal voucher

Responsibility: College Accounts Office (SET)

- viii. Preparation of monthly report
- ix. Advising provost on financial matters
- x. Signatory to all accounts of the college
- xi. Keeping petty cash book
- xii. Issuing school receipt to the student
- xiii. Annual store taking in the college
- xiv. Any other duties assigned by superior officer

D. MEMBERSHIP OF PROFESSIONAL BODIES

Association of National Accountant of Nigeria (ANAN)	2025
Institute of Forensic Accountants of Nigeria	2019

F. CONFERENCES ATTENDED

- i. Preparation of Final Accounts Reconciliation and Financial Reporting ICAN Lagos
 - a. DISRICT, Ota Ogun State. 19th -22nd May, 2015.
- ii. Advanced Digital Appreciation Programme for Tertiary Institution (ADAPTI) Training Osun State University Osogbo, Osun State. 9th -13th May, 2016.
- iii. Workshop on International Public Sector Accounting Standard (IPSAS) for staff in Bursary and Audit Unit, Osun State University Osogbo, Osun State. 25th-28th July, 2016.
- iv. The Evolving Role of the 21st Century Accountant, Auditor, Finance officer, Budget Heads and Cost Managers at the Association of African Universities Secretariat, Accra-Ghana. 11th -14th June, 2019.
- v. Workshop on the Contemporary Issues in Accounting Profession at Olagunsoye Oyinlola Auditorium, Osun State University, Osogbo, Osun State. 15th -16th October, 2019.
- vi Workshop on Accounting Manual for Bursary Staff, Osun State University, Osogbo. 15th & 16th December, 2021 held at Osun State University Osogbo Multi- Purpose Hall.
- vii Training on International Public Sector Accounting Standards (IPSASP; Adoption & Implementation. 12th & 13th April, 2023 held at Osun State University Osogbo Multi-Purpose Hall.
- Viii Cash Handling Improvement & Reconciliation, Skills & Security Precautions for

Cashiers & Accounts Officers 7th -11th April,2025 held at UI conference Centre Ibadan

G. EXTRA-CURRICULAR ACTIVITIES

Reading and writing

H. NAMES AND ADRESSES OF REFREES

i Mr Feruke Bolarinwa R

Former Bursar,

Osun State University, Osogbo.

08037200498

ii Mr. Adebisi R.O.

Deputy Bursar

Prograduate

Osun State University, Osogbo.

080342440947

iii Mr Ejidokun Rotimi O

Deputy Bursar

Cash Book Management and Reconciliation

Osun State University, Osogbo.

08035950592