

CURRICULUM VITAE

A. GENERAL INFORMATION

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| 1. Name: | Fausat Bolanle ADELEKE |
| 2. Date and Place of Birth: | 18 th March, 1984/Osogbo. |
| 3. Gender: | Female |
| 4. Nationality: | Nigeria |
| 5. State of Origin: | Osun State |
| 6. Local Government of Area | Osogbo |
| 7. Marital Status: | Married |
| 8. Name and ages of Children: | Kolawole Olasubomi Habeeb (20 years)
Shitho Shuaib (8) |
| 9. Name & Relationship of Kin: | Kolawole Olasubomi Habeeb (Son) 08035498786 |
| 10. Permanent Contact Address: | 10, Harmony Community, Along Annla area,
Okinni, Osun State |
| 11. E-mail address: | fausat.adeleke@uniosun.edu.ng |
| 12. Cell Phone Number: | 08069806472 |
| 13. College/faculty/Unit: | Cashbook, Management and Reconciliation (CMR) |
| 14. Department: | Bursary |
| 15. Position on first Appointment: | Executive Officer (EO) |
| 16. Present Position and Salary: | Accountant II / CONUNASS 7 |
| 17. Date of Present Position (Promotion/Regrading): | 4th May, 2026. |
| 18. Is your appointment confirmed? Yes/No: | Yes |
| 19. If No Why Not? | Nil |
| 20. Date of confirmation of appointment: | 5 August, 2024. |

B. EDUCATIONAL BACKGROUND

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| 1. Educational Institutions attended with dates: | |
| i. Fountain University, Osogbo, Osun State | 2020-2022 |
| ii. Osun State Polytechnic Iree | 2002-2004 |
| iii. Academy of Success Comprehensive College, Osogbo | 2020 |

2. Academic and Professional Qualifications with Dates/Issuing Authority and Class of Degree

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|---|------|
| i. B.Sc Accounting (Second Class Honours, Lower Division) | 2022 |
| ii. National diploma in Accounting (Lower Credit) | 2004 |
| iii. National Examination Council (NECO) | 2020 |

3. Other Relevant Qualification:

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| i. Milord Computer Academy, Rivers State | 2005 |
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4. Honors Awards and Distinctions: Nil

5. Research Fellowship with Dates: Nil

C. WORK EXPERIENCE OUTSIDE THE UNIVERSITY SYSTEM:

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| 1. Wolid International Limited, Osogbo, Osun State | 2011 |
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D. WORK EXPERIENCE IN OTHER UNIVERSITIES: Nil

E. WORK EXPERIENCE IN OSUN STATE UNIVERSITY:

Bursary Department

Cashbook Management and Reconciliation Jan 25th 2021

May 3rd 2026

Responsibilities:

- i. Posting of payment vouchers into various cashbooks.
- ii. Filing of payment vouchers
- iii. Preparation of schedule.
- iv. Raising/posting of journal vouchers.
- v. Reconciliation of Account
- vi. Any other duties as may be directed by my supervisor.

F. CO- CURRICULUM PROFESSION EXPERIENCE: Nil

G. MEMBERSHIP OF PROFESSIONAL BODIES: s

Association of National Accountants of Nigeria	in view
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H. SERVICE:

Nil

I. PUBLICATIONS (if any)

Nil

J. CONFERENCES ATTENDED:

- i. Osun State University: Workshop on International Public Sector Accounting Standards (IPSAS), April 2023.
- ii. Osun State University – Osun State University Accounting Manual Seminar December 2021.
- iii. Training Workshop Organized for Confidential Secretaries, Executive. 13th October, 2022

K. EXTRA-CURRICULUM ACTIVITIES

Reading and traveling

L. ANY OTHER RELEVANT INFORMATION:

Nil

M. SUMMARY OF CONTRIBUTION TO KNOWLEDGE:

N. REFEREES

1. Mrs. Fatoki, Sherifat Bolanle.
Deputy Bursar,
Osun State University, Osogbo.
08033360193
sherifat.fatoki@edu.ng
2. Mr. Adewumi, Adewumi, Adenrele Okikiade
Directorate of Internal Audit,
Audit Department,
Osun State University, Osogbo.
08091813418
adenrele.adewumi@uniosun.com
3. Professor (Mrs.) Labo-popoola, Sherifat
Dean, College of Art,
Fountain university, Osogbo.
Osun State.
08033977411
sherifah717@yahoo.co.uk

Fausat Bolanle ADELEKE

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STAFF NAME

Signature

Date