

IYANUOLUWA ISAWUMI

Legal Practitioner | Chartered Governance Professional | Corporate & Technology Law

+234 806 937 5645 • isawumiiyanuoluwa@gmail.com • linkedin.com/in/iyanusawumi • Nigeria (Open to Relocation & Remote)

PROFESSIONAL SUMMARY

Dual-qualified legal professional with over 8 years of experience spanning corporate commercial law, governance advisory, compliance, and legal administration across public and private sectors. Proven track record as Company Secretary, contract drafter, and regulatory compliance adviser to universities, corporates, and financial services entities. Holds a Chartered Governance qualification (CGI UK & Ireland), ACIS, and ChMC designations, with demonstrated proficiency in legal technology and AI tools for lawyers. Seeking to leverage broad expertise in cross-border, remote, or international legal roles in the USA, UK, or global markets.

CORE COMPETENCIES

Corporate Governance	Contract Drafting	Regulatory Compliance	Company Secretarial
Legal Technology & AI	Risk Management	Employment Law	Dispute Resolution
Intellectual Property	Litigation Support	Board Governance	Procurement Law

PROFESSIONAL EXPERIENCE

Osun State University | Nigeria

2022 – Present

Legal Officer & Administrator

- Provide institutional legal advisory across all colleges, directorates, and affiliated entities on contracts, governance, employment, and regulatory matters.
- Draft, vet, and negotiate complex legal instruments including MoUs, consultancy agreements, employment contracts, and procurement documents.
- Serve as Company Secretary to university-owned companies — managing board meetings, preparing resolutions, and filing statutory documents with regulatory bodies.
- Ensure compliance with applicable laws in education, employment, procurement, and intellectual property, mitigating institutional legal risk.
- Liaise with external solicitors and regulatory bodies; oversee ongoing litigation and dispute resolution processes.
- Support the Human Resource Directorate on staff conduct, recruitment procedures, and disciplinary matters.

O' Partners LP | Lagos, Nigeria

Jan 2022 – Mar 2022

Legal Associate

- Represented clients before the High Court, Court of Appeal, and Federal High Court in civil and commercial matters.
- Drafted legal pleadings, motions, injunctions, and interlocutory applications.
- Advised on regulatory compliance including land documentation and permits; functioned as Company Secretary for corporate clients.
- Reviewed consumer protection policies and competition law terms for board-level approval.

One G & I Limited | Lagos, Nigeria (Remote)

Jul 2021 – Jul 2022

Legal Advisor

- Drafted and reviewed commercial contracts, partnership agreements, employment letters, and MoUs to safeguard corporate legal interests.
- Conducted regulatory compliance checks; liaised with investors and equity partners on corporate governance matters.
- Moderated board and shareholders' meetings, managing agendas and minutes.

Lexworth Legal Partners | Lagos, Nigeria

Jan 2020 – Mar 2021

Legal Associate

- Delivered corporate secretarial services: drafting resolutions, filing annual returns, preparing board minutes.
- Reviewed and negotiated commercial contracts for companies in the food, financial, and energy sectors.
- Provided compliance advisory services and researched sector-specific regulations including electricity transmission laws.
- Authored legal articles for firm website and peer-reviewed legal journals on corporate governance and trade law.
- Assisted with CAC business registrations, nonprofit compliance filings, and Financial Reporting Council registration.
- Managed assets management litigation at the Federal High Court.

Dapo Adekunle & Co. | Osun State, Nigeria

Dec 2018 – Apr 2019

Legal Associate

- Represented clients in civil and criminal litigation proceedings.
- Drafted contracts, legal opinions, and court documents.

Ministry of Justice | Lokoja, Kogi State, Nigeria

Dec 2017 – Oct 2018

State Counsel

- Prosecuted criminal cases on behalf of the State.
- Drafted legal advice, charges, and legal memoranda; maintained electronic case file systems.

EDUCATION

LL.M, Master of Laws

University of Lagos, Nigeria | 2019 – 2022

B.L, Barrister-at-Law

Nigerian Law School, Lagos | 2016 – 2017

LL. B, Bachelor of Laws

Osun State University, Osogbo | 2011 – 2016

First Class Honours | CGPA: 4.04 | Top 10 of 51

PROFESSIONAL CERTIFICATIONS & MEMBERSHIPS

- **Chartered Governance Qualifying Programme** — Chartered Governance Institute (CGI) UK & Ireland (2025) -
- **Associate Chartered Secretary (ACIS)** — Institute of Chartered Secretaries & Administrators of Nigeria (2023)
- **Chartered Mediator & Conciliator (ChMC)** — Institute of Chartered Mediators & Conciliators (2017)
- **Legal Tech & AI for Lawyers** — Udemy (Aug 2025)
- **AI Augmented Professional** — ALX – AI Career Essentials (2024)
- **Introduction to Risk Management** — Corporate Finance Institute – LinkedIn Learning (Sept 2025)
- **Intellectual Property General Course** — WIPO (2019)

PUBLICATIONS & THOUGHT LEADERSHIP

- Implications of CAC Inactive Status — Iyanuoluwa Isawumi (Feb 2025)
- Incorporated Trustees vs. Companies Limited by Guarantee — Iyanuoluwa Isawumi (Feb 2025)
- Corporate Governance: The Panacea to Business Sustainability — Lexworth Legal
- AfCFTA, COVID-19, and African Trade Futures — Lexworth Legal

TECHNICAL SKILLS

Technology: Generative AI tools (ChatGPT, Claude, Copilot), Microsoft Office Suite (Word, Excel, PowerPoint), Google Workspace, Microsoft Teams, CAC Online Portal

Legal Skills: Contract drafting & review, Corporate secretarial practice, Regulatory compliance advisory, Board governance, Litigation management, Legal research & drafting

Soft Skills: Negotiation, Stakeholder communication, Cross-functional collaboration, Analytical thinking, Discretion & confidentiality

REFERENCES

Prof. Olaide A. Gbadamosi SAN

Osun State University

olaide.gbadamosi@uniosun.edu.ng

Prof. Adejoke Oyewunmi

University of Lagos

aoyewunmi@unilag.edu.ng